

ALOHA, AND WELCOME ABOARD!



MARINE MEDIUM TILTROTOR
SQUADRON 363

Command Philosophy

“Mission First, People Always.”

Mission First recognizes that we cannot afford to fail in our duty – Marines on the ground are relying on us to be on time, on target, on every flight.

People Always acknowledges that we can only accomplish our mission when we take care of our most important asset, the Marines, sailors, and families of this squadron.

Our Mission

Support the Marine Air Ground Task Force (MAGTF) Commander by providing assault support transport of combat troops, supplies and equipment, day or night, under all weather conditions during expeditionary, joint, or combined operations.

Mission accomplishment through consummate **PROFESSIONALISM** and instinctually executing **FUNDAMENTALS**.

One of the first expressions most Marines learn while at the rifle range or pistol range is, “Slow is smooth and smooth is fast.” This ditty reminds us that by focusing on each **FUNDAMENTAL** step in sequence, we will accurately and quickly hit the target. We must apply the same mindset to our mission. By focusing on the **FUNDAMENTAL** components of our mission, we will become brilliant in the basics and consummate **PROFESSIONALS** which will be our recipe for success.

Our mission consists of three **FUNDAMENTAL** components executed as quiet **PROFESSIONALS**:

- 1. Fix aircraft.** Every Marine in the squadron will focus on the **FUNDAMENTALS** of their MOS in a consistent and methodical manner while maintaining our aircraft. By adhering to the Naval Aviation Maintenance Program and the Maintenance Instruction Manuals, we will safely produce Ready Basic Aircraft that will allow us to support the MAGTF Commander.
- 2. Fly aircraft.** The **FUNDAMENTALS** of flying an MV-22 lie in our core skills. Our success throughout the spectrum of military operations will be dependent upon our ability to execute the basics. If we are **FUNDAMENTALLY** sound in the basics, we will succeed in any environment.
- 3. Take care of ourselves, each other, and our families.** The most valuable assets we have is each other and our families. If we or our families are in crisis, we will not succeed. Taking care of each other and our families is **FUNDAMENTAL** to our success.

The fear that our enemies have for us as Marines and the respect that we enjoy from all others were earned by our predecessors. We will protect what we have earned; the right to be called a Marine, and we will be faithful to the legacy left to us by those who have gone before. Despite the challenges that we may face, we will embody our Corps’ motto: Semper Fidelis.

By being **PROFESSIONALS** and focusing on the **FUNDAMENTALS** of fixing aircraft, flying aircraft and taking care of each other and our families, we will safely and successfully accomplish our mission.

We fix and fly aircraft. It’s what we do.

Lieutenant Colonel Eric A. Sandberg
Commanding Officer, Marine Medium Tiltrotor Squadron 363

“Lucky and Good!”

WELCOME TO MARINE MEDIUM TILTROTOR SQUADRON 363



Welcome to Hawaii, and congratulations on your assignment to Marine Medium Tiltrotor Squadron 363 (VMM-363)! VMM-363 flies the MV-22B Osprey and consists of over 200 Marines who work together to achieve excellence. The squadron is made up of aircrew, maintainers, administrative, and logistics Marines as well as many others who form the Lucky Red Lion family. Founded in 1952, VMM-363 has provided assault support of combat troops, supplies and equipment during amphibious operations and subsequent operations ashore throughout every major conflict since.

Throughout this packet you will find the resources to aid in your transition to Hawaii. The most important step once you arrive on base in Hawaii will be to check in with the Squadron S-1. They will provide you with a map and check in sheet, and will be able to answer any questions you have about the check-in process.

If you have orders directly to the Squadron check in at Bldg 6886 Room 201. The building is listed as Number 1 on the attached base map. After hours or on weekends call the SDO (808) 457-5793 when you arrive.

If you have any questions prior to checking in or about the information in this packet feel free to call the S-1 shop at any time (808) 257-4045, and they will be happy to assist.

Relocation Services on Marine Corps Base Hawaii

ELECTRONIC WELCOME ABOARD PACKAGE

HAWAII MILITARY & LOCAL COMMUNITY INFORMATION

* Military Operator in Hawaii: (808) 449-7110 DSN: (315) 449-7110
<http://www.mcbhawaii.marines.mil/Welcome-Aboard/Inbound-Arrival-Info/>

ARRIVAL AT THE HONOLULU INTERNATIONAL AIRPORT

Marines normally meet their designated sponsors at the Baggage Claim area of the airport.
[Honolulu Airport Terminal Map](#)

Many Marines from formal school, may not have a sponsor assigned. Upon arrival meet at the USO lounge located adjacent to Baggage Claim Area "F".

The USO lounge is open 7 days a week from 0800 - 2400. Telephone: (808) 836-3351.

ARRIVAL / INBOUND MATTERS:

Check-in Procedures

Report in to the new command/unit immediately upon arrival. Arrival entitlements are tied into the check in procedures. *Any delays will result in non-reimbursable expenses and/or forfeit of entitlements.* Upon checking-in, the service member will begin to receive:

- HI rates for Basic Allowance for Housing (BAH)
- Cost of Living Allowance (COLA) Eligible members
- Arrival Temporary Lodging Allowance (TLA)
- Dislocation Allowance (DLA)

Marines

The [IPAC Inbound Section](#) is the central point of check-in. With IPAC in place, there's a two step "Check-In" process. All Marines must report to his/her Hawaii command and will receive:

- A billet assignment to submit to IPAC
- Command sponsorship for family (if applicable)

Navy

Sailors arriving to MCBH must contact their future commands to receive their check-in instructions.

What to do if you Get Married Enroute?

- *If you get married enroute to Hawaii, you must inform your Hawaii command immediately and follow the procedures. The military WILL NOT PAY for travel and housing of your spouse if you do not follow the future command's instructions.*

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Travel Planning

Service members arriving with family members should make reservations at "The Lodge on Kaneohe Bay" which is the temporary lodging facility on MCBH. The Lodge on Kaneohe Bay can be contacted at 808-254-2806 or [online](#).

Geo-Bachelors arriving without their family members and single officers may contact the [Five Palms](#) to make reservations for temporary lodging at these respective offices:

- E6 to E9 - Unaccompanied Personnel Housing (UPH) at 808-257-2409
- Officers - Bachelors Officer Quarters (BOQ) at 808-257-2409

If government lodging is available, it must be utilized first. If reservation/arrangement is made at other than a government lodging facility, reimbursements may not be authorized.

MILITARY LODGING & PET FRIENDLY ACCOMODATIONS

*** DO NOT sign a contract or place a deposit to rent, lease or buy an off-base apartment/house PRIOR to checking in with TLA & Housing office. This action may FORFEIT your TLA entitlement!!**

- 1) Temporary Lodging Allowance (808)257-2390 & (808)257-1579 Call TLA or to get your arrival estimates for lodging & meals Rates available at <http://www.defensetravel.dod.mil/>
- 2) Five Palms BOQ on MCBH for E6 & above:
<https://www.facebook.com/pages/Five-Palms-BOQ/108190195905760>
- 3) MCBH: <http://mccshawaii.com/lodging/> *LIMITED - Pet friendly rooms available
- 4) Navy Lodge on Ford Island: https://www.navy-lodge.com/lodge_page.html?p_lodge_number=19 *LIMITED – Pet friendly rooms available
- 5) Department of Defense (DoD) Lodging:
<https://www.dodlodging.com>

* HALE KOA hotel is **NOT** a designated military lodging facility.

PERSONAL PROPERTY

- 6) **HAWAII JOINT PERSONAL PROPERTY OFFICE (JPPSO)**
https://www.navsup.navy.mil/navsup/ourteam/navsupgls/navsupflcph/whatwedo/pp_hhgs
- Check for arrival on household goods/personal property
- 7) **Household Goods Claims Services** Claims packages can be obtained at this website (<http://www.jag.navy.mil/>) by simply clicking on the claim icon at the lower right hand side of the homepage screen. The claims package contains detailed step by step instructions on completing your claim.
DMO on MCBH K-Bay may also provide additional assistance to HHG and POV Claims (<http://www.mcbh.usmc.mil/g4/supply/g4stmco.htm>).

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VECHICLE MATTERS

- 8) **Vehicle Processing Center (VPC)**
<https://www.pcsmypov.com/Locations/Hawaii%20VPC>
Local: 808-670-3095 Toll Free: 855-389-9499 Fax: 808-439-6847
Honolulu.VPC@ialpov.us
- 9) **Opportune Lift (OpLift):** Space Available for 2nd POV shipment to Hawaii from San Diego, CA: https://cnic.navy.mil/regions/cnrh/about/regional_departments/comnavsurfgru-midpac/opportune_lift_program.html
- 10) **Vehicle Registration in Hawaii**
- <http://www.honolulu.gov/csd/mvinformation.html>
 - **JBPHH Vehicle Registration Office** The City & County of Honolulu satellite vehicle registration office reopened at Joint Base Pearl Harbor-Hickam. The vehicle registration office provides motor vehicle registration services to Oahu military personnel, their family members, and civilian personnel who have access to military bases.
Hours of Operation: Mon - Fri, 8:30 a.m. to 4 p.m.
By appointment only [Schedule appointments here.](#)
- 11) **Reconstruction Vehicle Law (Recon Law)**
- Recon Inspection: <http://www.honolulu.gov/cms-csd-menu/site-csd-sitearticles/6440-faqs-about-reconstructed-vehicle-inspection.html>
 - <https://www.facebook.com/pages/Recon-Inspection-Station/161510930547740>
- 12) **Car Services on base**
- Five-O Motors: <http://mccshawaii.com/autohobby/>
 - Auto Services: <http://mccshawaii.com/autoservices/>
- *** Car rental is NOT a government reimbursed expense and is the responsibility of the individual.

FIREARMS REGISTRATION – on OAHU & MCBH

- 13) Honolulu Police Department:
<http://www.honoluluupd.org/information/index.php?page=gunmain>
- 14) MCBH: <http://www.mcbhawaii.marines.mil/Departments/ProvostMarshalsOffice.aspx>

Relocation Services on Marine Corps Base Hawaii

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PETS – QUARANTINE / BOARDING / TRAVEL / VETERINARY SERVICES

- 15) [Shipping Pets to Hawaii](#) is the Military Installation DoD website.
- 16) [State of Hawaii Department of Agriculture Animal](#) has detailed information on importing animals to Hawaii from the U.S. Mainland.
- 17) **Pet Quarantine:** <http://hdoa.hawaii.gov/ai/aqs/animal-quarantine-information-page/>
 - NO WAIVERS for military with pets
 - Quarantine reimbursements up to \$550.00 per household, inquire with S1: <http://www.defensetravel.dod.mil/site/faqpet.cfm>
- 18) **Hawaii MWR Pet Kennel:** <http://www.himwr.com/recreation-and-leisure/fmwr-pet-kennels>
 - Limited spaces – reserve early!|
- 19) **Operation Military Pet:** <http://spcai.org/get-involved/military-support/>
 - Up to \$1000.00 grant – MUST apply online PRIOR to making travel arrangements
- 20) **Military Vet Clinics in Hawaii**
 - MCBH Veterinary Clinic: (808) 257-3643 <http://mccshawaii.com/veterinary/>
 - Joint Base Pearl Harbor-Hickam Veterinary Clinic: (808) 449-6481 <https://phc.amedd.army.mil/organization/Pages/VtfDetails.aspx?VtfID=79&loc=HI>
 - Schofield Barracks Veterinary Clinic: (808) 655-5889/ 5893 <https://www.garrison.hawaii.army.mil/info/vet.htm>
 - Fort Shafter Veterinary Clinic 433-2271
- 21) **Hawaiian Humane Society** (808) 946-2187 <http://www.hawaiianhumane.org/>

HOUSING ON & OFF BASE

- 22) **MCBH Family Housing Department:** <http://www.mcbhawaii.marines.mil/Departments/Installations,EnvironmentLogistics/FamilyHousing.aspx>
 - FREE - Temporary Furniture available for families living off base
 - Utilities waiver program available for anyone living off base
- 23) **Ohana Military Community:** <http://www.ohanamarinecorpscommunities.com>
 - FREE - Temporary Furniture available for families living in base quarters
- 24) DoD Sponsored Community Resources: www.Homes.mil
- 25) Lending Locker Services: <http://mccshawaii.com/fmeaprs/#l>
FREE temporary loan of household goods up to 90 days

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MEDICAL & HEALTH CARE on OAHU

- 26) TRICARE online: <http://www.tricare.mil/>
- No TRICARE offices in Hawaii
 - Over-the-Counter (OTC) Program at the pharmacy <http://www.tricare.mil/otcdemo>
- 27) Military & Local Health Care in Hawaii
- Navy Medicine Hawaii: <http://www.med.navy.mil/sites/nhch/Pages/default.aspx>
 - Tripler Army Medical Center (TAMC):
http://www.mybaseguide.com/army/69/tripler_army_medical_center
- 28) Dentists on Oahu:
- TRICARE Dental - Find a Dentist on Oahu tool:
<https://employeedental.metlife.com/dental/public/EmpEntry.do>
 - 2015 Best Dentists on Oahu: <http://www.honolulumagazine.com/Honolulu-Magazine/February-2015/2015-Best-Dentists-in-Hawaii/>
- 29) **INFORMATION AND REFERRAL** Kaneohe Bay (808) 257-7786
- 30) Aloha United Way Help Line 211 211
- 31) Directory Assistance (non-governmental phone) 1-411
- 32) Military One Source 1-800-342-9647
- 33) Military Telephone Information (All bases) **(808) 449-7110**

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CHILDREN – CHILD CARE & SCHOOL

- 34) Child care: <https://militarychildcare.cnic.navy.mil/mcc-consumer/home/viewhome.action>
- Children & Youth Program (CYP): <http://mccshawaii.com/cyp/>
 - Exceptional Family Member Program (EFMP): <http://mccshawaii.com/efmp/>
- 35) Children in School:
- The MCBH School Liaison Program Coordinator is Ms Amy Solomon (Amy.Solomon@usmc.mil) at (808)257-2019
 - New kindergarten's start age!
 - NO DoDEA schools in Hawaii
 - [DoDEA – Department of Defense Education Activity](#)
 - Hawaii Department of Education: <http://www.hawaiipublicschools.org/Pages/Home.aspx>
 - Hawaii Association of Independent Schools: http://www.hais.org/pages/4241_Home.asp
 - National Education Association: <http://www.nea.org/home/44479.htm>
 - Blue Ribbon Schools: <http://www2.ed.gov/programs/nclbbrs/index.html>
- 36) After school care resources
- YMCA: http://www.ymcahonolulu.org/youth_development/child_care/after_school_care
 - Kama'aina Kids: <http://www.kamaainakids.com/>
 - The **Armed Services YMCA (AS-YMCA)** is a top rated military charity that makes military life easier. Our impact is 500,000 military families with free programs. www.asymca.org
- 37) School Liaison Officer Partners, The Commander Naval Installation Command (CNIC) Child & Youth Program (CYP) partners with a number of organizations. **The CYP does not exercise any editorial control over the information you may find at these locations. By selecting a hyperlink below you will be opening a window to an external site.* <https://elibrary.cnic-n9portal.net/partners/>
- Boys and Girls Clubs of America (BCGA)
 - 4H
 - Kids Included Together (KIT)
 - Military Child Education Coalition (MCEC)
 - Military Impacted Schools Association (MISA)
 - Operation Military Kids (OMK)

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EMPLOYMENT RESOURCES & OPPORTUNITIES

- 38) Military Spouse Residency Relief Act (MSRRA):
<http://jag.navy.mil/organization/documents/tax/TIM%2002-10%20Encl%202.pdf>
- 39) Military Spouse Preference Program <http://www.secnav.navy.mil/donhr/How-To-Apply/Pages/Default.aspx>
- 40) MCBH: <http://mccshawaii.com/fmeaprs/>
- 41) MCCS: <http://mccshawaii.com/careers/>
- 42) Army Air Force Exchange Services (AAFES):
https://odin.aafes.com/employment/EXCHANGE_EMPLOYMENT/HTML/start.html
- 43) Army MWR: <http://www.armymwr.com/hr/employment.aspx>
- 44) City & County of Honolulu: <http://www.honolulu.gov/hr.html>
- 45) Civilian Air Force Jobs: <http://afciviliancareers.com/>
- 46) Civilian Army Jobs: <http://www.armycivilianservice.com/>
- 47) Civilian Navy & Marine Jobs: <http://www.secnav.navy.mil/donhr/Pages/Default.aspx>
- 48) Civilian US Coast Guard: <http://www.uscg.mil/civilian/>
- 49) Defense Commissary Agency (DECA)
https://www.commissaries.com/inside_deca/HR/employment_opportunities.cfm
- 50) Department of Education:
<http://www.hawaiipublicschools.org/ConnectWithUs/Employment/JobOpportunities/Pages/home.aspx>
- 51) Department of Land & Natural Resources: <http://dlnr.hawaii.gov/jobs>
- 52) Federal employment: www.USAJobs.gov
- 53) Hawaii Department of Labor & Industrial Relations:
<https://www.hirenethawaii.com/vosnet/Default.aspx?plang=E>
- 54) Hawaii Job Engine: <http://www.hawaiijobengine.com/i-oahu-jobs>
- 55) Hawaii Jobs on Demand: <http://www.hawaiijobsondemand.com>
- 56) Hawaii State Government Jobs: <http://dhrd.hawaii.gov/job-seekers/civil-service-hawaii-state-government-jobs/>
- 57) Hawaii State Job Opportunities <http://dhrd.hawaii.gov/job-seekers/>
- 58) Hawaii State Judiciary
http://www.courts.state.hi.us/general_information/jobs/job_opportunities
- 59) Honolulu Police Department: <http://www.joinhonolulupd.org/other/index.php>
- 60) Navy MWR: <http://www.navymwr.org/jobs/>
- 61) Navy Exchange (NEX): <https://www.mynavyexchange.com/nex/work-for-us>
- 62) Military Spouse Employment Partnership (MSEP):
<https://msepjobs.militaryonesource.mil/msep/>

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- 63) Spouse Education & Career Opportunities (SECO):
<http://www.militaryonesource.mil/education-and-employment/spouse-education-and-career-opportunities>
- 64) Tripler Army Medical Center (TAMC) <http://www.tamc.amedd.army.mil/services/intro.html>

UNEMPLOYMENT INFORMATION for MILITARY SPOUSE

- 65) Hawaii State: <http://labor.hawaii.gov/ui/handbook-on-unemployment-benefits-2/>
- 66) US Department of Labor: <http://workforcesecurity.doleta.gov/unemploy/uifactsheet.asp>

MCBH RESOURCES

- Armed Services YMCA (AS-YMCA): <https://www.asymca.org/honolulu-hi/>
Bldg 455 Pancoast Pl, (808)254-4719
* Food pantry, toy lending locker, etc...
- Base Re-Use Self Help Room (Environmental Department)
Bldg 6409 Mokapu Rd, (808)257-0770
Mon-Fri from 0700-1530
* FREE to take - propane tanks, household cleaning products, paints, automotive supplies, etc. . .

Veterans

- 67) State of Hawaii Veterans' Services: <http://dod.hawaii.gov/ovs/>
- 68) Disabled American Veterans: <https://www.dav.org/veterans/>
- 69) [U.S. Department of Veteran's Affairs](#)
- Kaneohe Bay Building 220, (808) 2579922

EMERGENCY SERVICES

- 70) **American Red Cross:** www.redcross.org MCBH- Building 579
Emergencies 1-877-272-7337 or online, <http://www.redcross.org/get-help/military-families/emergency-communication>
- 71) **Navy-Marine Corps Relief Society** MCBH- Building 4016, (808) 257-1972
Call the local NMCRS office: www.nmcrcs.org/locations
Contact us at volunteersupport@nmcrcs.org

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Department of Emergency Management:

- 72) Hurricane Shelter list: <http://www.honolulu.gov/demevacuate.html>
- 73) Tsunami Refuge Center <http://www.honolulu.gov/demevacuate/tsunamimaps.html>
- 74) Hawai'i Emergency Management Agency <http://scd.hawaii.gov/index.htm>

MCBH RESOURCES

- OFF-Base Residents REUSE offered by the City & County: www.opala.org
- Library on base: <http://mccshawaii.com/library>
FREE computer & printer use; iPads/ e-readers; DVD's and music CDs, etc. . .

RECREATIONAL RESOURCES for HAWAII

- MCCS Information, Tickets & Tours (ITT): <http://mccshawaii.com/recreation>
- JTPHH ITT: <http://www.greatlifehawaii.com/itt/information-tickets-travel>
- MWR Schofield Barracks ITR: <http://www.himwr.com/Its>
- The Official Military Guide www.himilitary.com *All online content is approved by the U.S.PACOM Public Affairs Office*
- MCBH: <http://mccshawaii.com/cottages/>
- Bellows Air Force Station: <http://www.bellowsafs.com/lodging-rentals>
- Pokai Bay HI: <http://pililaauarmyrecreationcenter.com/>
- White Plains: <http://www.greatlifehawaii.com/housing-lodging/navy-getaways-barbers-pt-beach-cottages>
- Barking Sands Kauai: <http://get.dodlodging.net/property/Barking-Sands-Beach-Cottages-PMRF---HI>
- Kilauea Military Camp (KMC) Big Island: <http://kilaueamilitarycamp.com/>
- Chamber of Commerce Hawaii: <http://www.cochawaii.org/>

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State of Hawaii

- 75) Hawaii Newcomer's Guide for Families
<https://portal.ehawaii.gov/residents/newcomers-guide/>
- 76) Department of Land & Natural Resources www.dlnr.hawaii.gov
- 77) WIC program <http://health.hawaii.gov/wic>
- 78) Official Military in Hawaii Guide:
http://www.mybaseguide.com/marines/152/mcb_hawaii_mcas_kaneohe_bay
- Marine Corps Base Hawaii: <http://www.mcbhawaii.marines.mil>
 - Marine Corps Community Services: www.MccsHawaii.com
 - Joint Base Pearl Harbor-Hickam: www.GreatLifeHawaii.com
 - Schofield Barracks: <https://www.25idl.army.mil>
- 79) Local News stations:
- <http://www.hawaiinewsnow.com>
 - <http://www.kitv.com>
 - <http://khon2.com>
- 80) Hawaii Radio Stations:
- https://en.wikipedia.org/wiki/List_of_radio_stations_in_Hawaii

Voting

- 81) Federal Voting Assistance Program, www.fvap.gov

HAWAII LAWS

- 82) **New Smoking Law – 21 years & older:**
- <http://health.hawaii.gov/tobacco/home/laws/>
 - <http://www.hawaiinewsnow.com/story/30849844/new-smoking-laws-go-into-effect-on-new-years-but-enforcement-wont-be-immediate>
- 83) Hawaii Safety and Driving Laws: <https://portal.ehawaii.gov/visitors/getting-around/traffic-safety-and-driving-laws/>
- 84) Plastic Bag Ban: http://www.opala.org/solid_waste/archive/plastic_bag_ban.html
- 85) Fishing in Hawaii: <http://dlnr.hawaii.gov/dar/fishing/fishing-regulations/>
- 86) Hunting in Hawaii: <http://dlnr.hawaii.gov/recreation/hunting/>
- 87) Approved Hiking Trails : Department of Land and Natural Resources (DLNR) Division of State Parks <http://dlnr.hawaii.gov/dsp/hiking/oahu/>

Keep Oahu Safe and Clean — Properly Store, Sell or Dispose of Your Car When Deployed or Reassigned

Active-duty military service members often may not have time to sell, store or properly dispose of their vehicles before deployment or a change in station. Vehicles left behind following a change in station or parked on public streets while military personnel are deployed have become an issue in Honolulu.

Any vehicle that is left parked or standing for more than 24 hours on a public roadway may be considered abandoned and towed by the City and County of Honolulu and its towing vendor. (Revised Ordinances of Honolulu 1990, as amended, §§ 15-13.8 through 15-13.10.) By law, if the vehicle is not claimed, the city may publicly auction the vehicle.

Vehicles of deployed or temporarily reassigned active-duty military personnel which are parked on public streets for more than 24 hours can be towed. However, under the Servicemembers Civil Relief Act (SCRA), the city cannot auction abandoned vehicles registered to active-duty servicemembers without a SCRA waiver of interest in the vehicle or by a court order. These cars take up storage space over a long period of time, leaving no room for other towed vehicles. Until space becomes available, other

abandoned cars take up street parking, litter our roadways, and pose an environmental and safety hazard in neighborhoods.

It is important that before deployment or a temporary reassignment, vehicles are properly stored, whether it be on a base lot for deployed personnel, on your private property, or in a long-term garage facility. Failure to do so can result in substantial costs to you and the city.

How You Can Help

Buying Your Car:

- Don't buy a car that is not titled to the seller.
- When buying a car from an individual, get the required signatures and information on the Notice of Transfer, and file it at any Satellite City Hall. Notice of Transfers can be found at honolulu.gov/csd.
- Complete the Non-Resident Certificate Form (CS-L MVR 50-available from your military personnel office or your military unit), have it signed by your command, and register the car at the nearest Satellite City Hall.

Storing Your Vehicle:

- Park your car in your garage or at a long-term garage facility, and if that option is not available, contact your unit commander for options to store or even sell your vehicle. Do not leave your car on the street.

Claiming Your Towed Vehicle:

- Claim your towed vehicle by calling (808) 768-2530 or email mvc@honolulu.gov. If you are off-island, have your representative present a power of attorney to claim your vehicle for you. Make sure you or your representative have funds to pay the towing and storage fees.
- If your vehicle is in the city's custody and you do not want your towed vehicle, submit a completed Waiver of Rights and Protections form by mail to MVR, 550 S. King Street, Ste. 102, Honolulu, HI 96813, by email to mvc@honolulu.gov. Waivers are available at honolulu.gov/csd under *Information for U.S. Military Personnel*.

Selling or Disposing Your Vehicle:

- Don't sell a car that is not titled to you.
- If you sell your car, mail the completed Notice of Transfer. To avoid tickets in your name because the buyer failed to register the vehicle, execute a Waiver of Rights and Protections.
- Junk your vehicle for free by turning it in to the city. Bring your title, registration, and plates to any Satellite City Hall with a completed CS-L MVR 202 form found at honolulu.gov/csd under *Information for U.S. Military Personnel*.
- Donate your vehicle to a charitable organization but don't forget to file the completed Notice of Transfer.

Did You Know?

- In any given month, the city tows between 300 and 350 vehicles as abandoned, for traffic violations and from accidents.
- If your vehicle is towed for a traffic violation or because it appears abandoned on a public street, you could incur substantial towing and storage charges, and significant court fees and fines.
- If you sell your car but do not file a completed Notice of Transfer with a Satellite City Hall, you may be held potentially responsible for traffic tickets and for auto accident caused by the buyer.
- Your military base may have a storage lot for deployed personnel to store their vehicles long-term. See Long-term Storage Options for Deploying/Temporarily Reassigned Servicemembers.
- There is a Vehicle Turn-In Service at Schofield Barracks which allows you to dispose of your vehicle for a \$25 administrative fee. Call (808) 655-9368 for an appointment.
- JBPHH has a Clunker Program which allows you to turn in your working or non-working vehicle to the MWR Auto Skills Center for a \$10 administrative fee. Call the MWR Auto Skills Center at (808) 471-9072.
- MCBH MCCA will issue a minimum \$50 stipend in exchange for title to your vehicle; limited to vehicles registered with MCBH. Call MCCA-Hawaii Five-O Motors at (808) 254-7675 for more details.

Each branch of service has long-term storage options on base for privately owned vehicles (POV) of servicemembers who are being deployed or on temporary assignment. Contact your unit commander about other possible or pre-arranged long-term storage options.

Joint Base Pearl Harbor-Hickam

JBPHH MWR Auto Skills Center, 2641 Hennley Street · (808) 471-9072

Long-term vehicle storage is available to servicemembers based at JBPHH, with military identification, military orders, and proof of valid vehicle registration and insurance, for a daily contract fee of \$1 for each day the vehicle is stored. Contact your unit commander or MWR for additional information.

Marine Corps Base Hawaii

PMO Office, Building 1095, 2nd Deck · (808) 257-1230

Long-term vehicle storage is available to servicemembers based at MCBH. Deploying or temporarily reassigned Marines should contact their unit's S-4 Logistics Officer for information on long-term vehicle storage at their respective unit's deployment lot. For general information regarding base parking and storage, contact the PMO office.

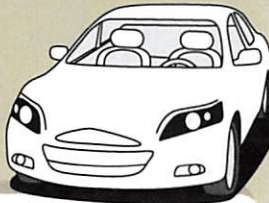
Motor Vehicle Control
(808) 768-2530

email: mvc@honolulu.gov

www.honolulu.gov/csd

Once a vehicle is towed, the registered owner must pay the towing, storage fees, and any applicable additional fines or fees.

The SCRA offers some protection in specific cases, but it is best to avoid the fines and fees, and additional processing by properly storing, selling or disposing of your vehicle.



REFERENCES

Servicemembers Civil Relief Act, 50 USC § 3958, affords the protection from the foreclosure or enforcement of a lien on the property or effects of a servicemember during any period of military service and 90 days thereafter without a court order or written waiver of interest.

Revised Ordinances of Honolulu 1990, as amended, §§ 15-13.8 through 15-13.10



DEPARTMENT OF
CUSTOMER SERVICES

Motor Vehicle Licensing & Permits Division
City and County of Honolulu

VEHICLE INFORMATION for MILITARY PERSONNEL on OAHU

Help Keep Our Island Clean

AVOID FINES

PREVENT GETTING TOWED

GET AROUND COSTS TO TOW YOUR CAR

AVOID ADDITIONAL PROCESSING

LEARN ABOUT SCRA

BE PART OF THE SOLUTION

DISPOSE, STORE, OR SELL
YOUR VEHICLE THE RIGHT WAY

Long-Term Vehicle Storage Options for Deploying Servicemembers

Schofield Barracks/Wheeler Air Force Base

Auto Skills Center, Bldg 930, Duck Road · (808) 655-9368

Long-term vehicle storage is available for servicemembers with military identification, military orders, and proof of valid vehicle registration and insurance, for a contract fee of \$40 per month. Some unit commanders may arrange for secured POV in their company's motor pools. Contact your unit commander for specific details.

Coast Guard

Base Security Office (BSO), 400 Sand Island Parkway · (808) 842-2971

Long-term vehicle storage is available for servicemembers with military identification and orders, proof of valid vehicle registration and insurance and a completed POV Long Term Parking Request form. There is no cost for storage, and vehicles can be surrendered for storage up until the day of deployment. For additional information about long-term vehicle storage, contact your unit commander, BSO or the Officer of the Day at (808) 226-4170 for additional details.



#	Bldg	Description	#	Bldg	Description	#	Bldg	Description	#	Bldg	Description
1	6886	VMM-363 HANGAR	11	219	EFMP	21		MAG-24 S-1	31	6088	COMMISSARY
2	6886	MAG DRC	12	209	DMO/TMO	22	386	SNCO BEQ	32	3038	THE LODGE
3	216	FINANCE (ROOM 82)	13	220	MARINE AND FAMILY PROGRAM	23	4030	RESIDENT SPT OFF (RSO)	33	3037	SEMPER FIT GYM
4	1043	IPAC (TLA OFFICE 1ST DECK)	14	4088	INDIVIDUAL ISSUE FACILITY	24	216	BASE CO HQ	34	1698	OUTDOOR REC CNTR
5	301	MEDICAL FLAS	15	4054	ARMORY	25	1629	SINGLE MAR&SAIL PROG	35	6677	BASE CHAPEL
6	301	CHAPLAIN	16	219	BASE THEATER	26	1666	BOWLING ALLEY	36	HGR101	HMLA-367
7	3089	DENTAL	17	220	EDUCATION CENTER	27	981	MAIN BASE POOL	37	HGR102	HMH-463/VMU-3
8	1095	VEHICLE REG/PHYSICAL SEC	18	219	BASE LIBRARY	28	502	O'CLUB	38	HGR103	MALS-24
9	4016	NMC RELIEF SOCIETY	19	1044	ID CARD/DEERS	29	3088	SNCO CLUB/SAM ADMS	39		AIR TERMINAL
10	1571	BASE HOUSING	20	503	BOQ	30	6109	MAIN EXCHANGE	40		AUTO SKILLS CENTER
			41	1193	MOKAPU SCHOOL	42	N/A	FRONT GATE			



NAVIGATING MCB HAWAII



Base/HI Car Registration

Upon vehicle shipment to HI, follow the below steps to register your vehicle fully:

- 1) Locate Visitor's Center (building adjacent to main gate) to obtain temporary base pass.
-Proof of insurance, current registration, and military ID required.
- 2) Contact insurance provider to update vehicle insurance, showing HI insurance. (Ask that watermarked copies of new insurance cards be sent to you ASAP)
- 3) Schedule 'Safety Inspection' at local auto shop (e.g. Base Firestone)
-Note: Regardless of condition of car, inspection will fail/be void because not yet registered in HI. Necessary to obtain 'void' safety inspection for HI vehicle registration.
- 4) Obtain a Non-Resident form from command (waives fees)
- 5) Visit City Hall (or Kanahoe Satellite City Hall) with:
 - Vehicle Pre-Shipping Form
 - Orders
 - Current Registration
 - Original Title or Lein documents
 - Driver's License
 - Non Resident Form
 - Current and properly marked Power of Attorney (if applicable)
- 6) After acquiring HI plates and registration, revisit local auto shop for 'safety inspection recheck. (Plates must be affixed to vehicle. There will be no re-check fee.)
- 7) With HI insurance card, HI registration and new safety inspection in hand visit Base PMO for permanent base pass. (Blg 1095, off of 3rd street- by Main Gate)

MCBH Important Phone Numbers

Duty Chaplain: (808) 927-6583

MFLC (Marine Family Life Counselor): (808) 284-8727

MCBH School Liaison: (808) 257-2019

MCBH Veterinary Clinic: (808) 257-3643

MCBH Helpful Links:

MCBH Welcome Aboard: www.mcbhawaii.marines.mil

My Pay: www.mypay.dfas.mil/mypay.aspx

MCBH ITT: <http://mccshawaii.com/recreation>

ANDERSON HALL

Breakfast 0530-0730
Lunch 1030-1300
Dinner 1600-1800
Breakfast Brunch 0800-1100
Dinner Brunch 1500-1700

Anderson Hall
Fast Food Line
Breakfast 0600-0830
Lunch 1100-1300
Dinner 1600-1800

Anderson Satellite Facility
Breakfast 0600-0800
Lunch 1100-1300
Dinner not available

KAHUNA'S (E5 & Below): Building 1629

Phone: 254-7660 & 254-7661

Monday - Wednesday
Lunch, 1100-1330
Dinner, 1800-2400

Thursday
Lunch, 1100-1330
Dinner, 1800-0100

Friday
Lunch, 1100-1330
Dinner, 1800-0200

Saturday
Dinner, 1800-0100

Sunday
Closed (Except open for games during football season)



THE ROCKER ROOM (SNCO, E6-E9 Club):

Located in the Klipper Golf Center.
Phone: 808-254-5592

Thursday & Friday: 1600-2100



SAM ADAMS SPORTS GRILL

(All Hands): Located at the Klipper Golf Center
Phone: 808-254-5592

Open Daily 0630-1830

Breakfast served until 1100
Lunch: 1100-1830



THE DAILY GRIND Selden Road, Bldg 1090

Phone: 254-9500

Mon-Fri: 0630-1400



MOKAPU MALL FAST FOOD

***Chow Mein Express**
Mon-Sat: 10:30 am-8:00 pm
Sun & Holidays: 10:30 am-6:00 pm
***Ninja Sushi**
Mon-Sat: 10:30 am-8:00 pm
Sun & Holidays: 10:30 am-6:00 pm
***Parma Italian**
Mon-Sat: 10:30 am-8:00 pm
Sun & Holidays: 10:30 am-6:00 pm
***Subway**
Mon-Sat: 10:30 am-8:00 pm
Sun & Holidays: 10:30 am-6:00 pm
***Taco Bell & Pizza Hut**
Mon-Sat 10:00 am-9:00 pm
Sun 10:00 am-8:00 pm

OTHER FAST FOOD OPTIONS

***Papa John's**
Sun-Thurs: 10:00 am-12:00 am
Fri-Sat: 10:00 am-1:00 am
Holidays: 10:00 am-8:00 pm
Phone: 254-4005

***L&L Hawaiian Grill, Bldg 1255**
Mon-Fri: 7:00 am-8:00 pm
Sat & Sun: 9:00 am-7:00 pm

***McDonald's, Bldg. 6691**
Mon-Sun: 5:00 am-12:00 am
Drive Thru: 5:00 am-12:00 am

FITNESS

Semper Fit Center (Main Gym), Bldg #3037

Monday-Friday: 0400-0000

Sat, Sun & Fed Holidays: 0500-2100

Satellite Fitness Centers, Bldgs #1033 & #301

Monday-Friday: 0600-2000

DRY CLEANING & LAUNDRY

MCX Annex, Building 1090

Phone: 254-3392

Monday-Friday: 0900-1800

Saturday: 1000-1700

Sunday & Holidays: Closed

24-Hour Laundromat, Bldg 1255

Next to L&L Hawaiian Grill

Auto Skills Center

Building 3097, (808) 254-7675

EMERGENCY NUMBERS

Duty Chaplain: (808) 927-6583

MFLC (Marine Family Life Counselor): (808) 284-8727

**MCBH Military Police Department
(808) 257-2123**

**MCBH Substance Abuse Counseling Center
(808) 257-7121**

**MCBH Hotline Crisis Prevention (MPD)
(808) 257-2123**

**Dental Emergencies
(808) 473-1880**

RECREATION

Aqua Zone Scuba Diving & Snorkeling

MCBH Building #1255 (Inside L&L Restaurant)

Open Daily: 0900-1700, Phone: 924-3483

*Complete gear service & rental

*Spearfishing guns and accessories

*Hammerhead Dive Club *Tank fills

Information, Ticket & Travels (ITT)

Mokapu Mall, Phone: (808) 254-7563/7562

Mon-Fri: 0900-1700

Sat, Sun, Hol: 0900-1500

K Bay Lanes, Building #1666

Phone: (808) 254-7693

Mon-Wed: 1700-2200

Thur-Friday: 1700-2400

Saturday: 0900-2400

Sunday: 1100-2200

Holiday: 1700-2200

WARRIORS INTERNET LOUNGE

Open to Active Duty Only

Thursday & Friday: 1700-2400

Saturday: 0900-2400

Sunday: 1100-2200

K Bay Theater, Bldg #219

Movie Hotline 808-254-7642

Sunday Matinee: 2:00 pm

Sunday Evening: 6:30 pm

Friday & Saturday

First Show: 6:30 p.m.

Late Show: 9:15 p.m.

Closed Monday–Thursday

Klipper Golf Course

Summer Hours

Monday–Sunday: 0600–1830

March 15 thru October 14

Winter Hours

Monday–Sunday: 0630–1800

October 15 thru March 14

Marina/Outdoor Recreation & Equipment

Center MCBH, Bldg. #6800, Phone (808) 254-7666

*Boat Reservations *Boat Licensing

*Sailing (requirements) *Campgrounds

*Party & Outdoor Equipment Rentals

Single Marine & Sailor Program

(located inside Kahuna's Recreation Center)

Bldg. 1629, Phone (808) 254-7593

Mon-Fri, 0800-1630